

## MINUTES

Thursday, October 15, 2020

2:30 pm to 4:30 pm

Zoom Meeting

### I. Roll Call – CSOC Council

Chairperson Jason Conway called the meeting to order at 2:40 pm. (See Attachment A for Roll Call)

### II. Public Comment

Miguel Donoso inquired as to why his comments during last month's meeting were not reflected in the minutes. He also stated that the emergency HUD funding requires that his comments be reflected in the minutes. To continue with past practice, only comments made under the Public Comment portion will be reflected in the minutes.

Jaime Betancur introduced himself as the new representative for Veterans Services on the CSOC Council.

### III. Approval of Minutes

#### a. Minutes - Approval of September 17, 2020 meeting minutes

On a motion by Linda Murphy Lopes and seconded by Taryn Muralt, the minutes were unanimously approved (**17-yes/0-no**) with clarifications to what comments are captured in the minutes. Because there was no Public Comment during the September meeting, no amendments are needed for the minutes.

### IV. COVID-19 Emergency Updates

#### a. COVID-19 Emergency Homeless Funding

Tina Rocha, Deputy Executive Officer – Chief Executive Office, relayed the COVID-19 Emergency Homelessness Funding update, stating that clarification was received from the state about the encumbered funds. The state will allow reimbursement for expenses that were incurred from March 19, 2020 forward. An email will be sent out to shelters to see if they have eligible costs that may qualify for reimbursement. If there are any funds left over, the amount will be shared with this Council to get further direction on how to spend any remaining amounts.

Dana Bailey, Housing & Homeless Services Assistant Director of the Community Services Agency and Tina Rocha provided some examples of possible qualifying expenses for shelters to consider seeking reimbursement for such as staff overtime, PPE, improvements made to the shelters, and other possible items related to COVID-19.

#### b. Existing Homeless Shelters Updates

Dana Bailey shared that the Weekly Shelter Directors meetings have continued as a

forum to exchange information and share best practices, requests for PPE and cleaning supplies. Ms. Bailey shared that at this Friday's meeting they will be discussing the opportunity to apply for COVID related costs reimbursement, Project Roomkey demobilization, and preparation for winter months, such as PPE requests and implementing COVID health protocols.

**c. Project Roomkey – The Modesto Hotel**

Tina Rocha shared that there are currently 73 individuals being housed at the Modesto Hotel. She also shared that on September 15, 2020, the Board of Supervisors authorized an additional \$837,800 in appropriations through December 31, 2020. The timeline for the demobilization plan of the Modesto Hotel was presented. A suggestion for COVID testing to be performed on individuals returning to prior shelters was given. Tina Rocha will check with Public Health and get back with shelter directors.

**V. Reports**

- a. Stanislaus Community Response Guidelines (SCRG) for Individuals Experiencing Homelessness was presented by Doug Holcomb from Stanislaus County. Mr. Holcomb shared the purpose for the creation of these guidelines, as well as situations that would require the deployment of a multi-agency response. These guidelines will serve as a roadmap for municipalities to address the encampments within their community. Mr. Holcomb also discussed the various steps that will be taken once an encampment is identified and who/what will be involved in each part of the process. He commented that these guidelines will be shared with local jurisdictions and agencies within each municipality.
- b. Homeless Management Information System (HMIS) and ESRI GIS mapping project was presented by Jessica Narayan from City of Modesto. Ms. Narayan shared that ESRI is a platform used by HUD in the past. It provides a survey tool that can be completed and customized to our community and track the information needed to be compliant with HMIS and HUD requirements.
- c. Governor's 100-Day Challenge – What's Next Workshop will be held on Monday, October 19, 2020 from 1:00 pm - 3:00 pm.
- d. 2021 Point-In-Time (PIT) Count information was given by Dana Bailey. Ms. Bailey shared that the Sheltered count is scheduled to take place on Wednesday, January 27, 2021 and if approved by HUD, the Unsheltered count is scheduled for Thursday, January 28, 2021.
  - i. Endorsement requested for 2021 Point-in-Time Count Methodology and use of the Incident Command System (ICS) for planning and execution was given by the council. Motion to approve by Maryn Pitt and seconded by Linda Murphy-Julien **(15-yes/0-no)**.
- e. Coordinated Entry System (CES) Policies and Procedures Review was discussed by Dana Bailey. Ms. Bailey shared that a working group comprised of participants in the Coordinated Entry process will be reviewing and updating the policies and procedures manual. They have divided up in four teams that will be focused in the following areas: Assessment, Housing Match and Prioritization, Documentation, and Housing

Placement. Once a draft is ready it will be presented to the CSOC subcommittee for comments and once all comments and feedback have been incorporated it will be presented in February 2021 to the CSOC Council.

- f. Committee Review
  - i. CSOC Bylaw Review update was given by Kathy Harwell. Ms. Harwell gave a narrative about the process that this committee has undergone to meet the what HUD defines as responsibilities for COC's as stated in 24 CFR part 578. This committee is currently working on meeting participation, conduct, and quorum under HUD's rules. A draft will be presented to the Chair and Co-Chair prior to the December meeting and will be presented at the December CSOC meeting for comment. The Bylaw Review Committee will be meeting again next Thursday. Linda Murphy-Lopes mentioned that the committee is also looking closely at the Conflict of Interest Policy to ensure clarity and transparency. Maryn Pitt also added that they are looking for ease of use and straight forward language, as well as meeting all legal requirements as set forth by HUD. Concern was expressed by a member of the public who stated that the Brown Act and the Robert's Rules of Order were not mentioned during the update. He also expressed concern with the conflict of interest in the makeup of the leadership that represents the committee and the lack of homeless and minority representation.
  - ii. Homeless Action Plan Subcommittee update was provided by Dana Bailey. Ms. Bailey stated that the committee had its second meeting with their facilitator, Home Base, to review the proposed plan for the strategic plan that being developed. Development will be conducted in four phases through February 2021. A completed draft will be ready for review by March of 2021 and a final strategic plan by April of 2021. The committee is looking to the community for leaders, influencers, and representation from varying parts of the community to take part in the four phases of this plan, so that everyone has a voice in the process. The next meeting is October 28, 2020.

## **VI. Funding**

- a. Homeless Emergency Aid Program (HEAP) approval for accumulated interest expenditure plan will be discussed at the November CSOC meeting to get clarity on voting without conflict of interest.
- b. City of Modesto Emergency Solutions Grant-Coronavirus (ESG-CV) and Community Development Block Grant-Coronavirus (CDBG-CV) was reported on by Jessica Narayan. The Camp2Home program a will be funded by this grant and is projected to begin January 1, 2021 thru September 30, 2022. This project will assist individuals experiencing homelessness engage with outreach workers. The five components include outreach, shelter, job training, employment and housing. One million dollars will be allocated to assist with homeless prevention which will help with rental and mortgage assistance for up to six months to mitigate the effects of COVID-19 by preventing homelessness when the eviction moratorium and additional unemployment ends.
- c. Homeless Housing Assistance and Prevention (HHAP) Round II Funding

announcement was made by Dana. She reported the anticipated allocation amounts for CSOC would be \$1,071,860 and for Stanislaus County the anticipated amount is \$959,379. We are continuing to wait for the Notice of Funding Availability and further guidance from the state.

- d. Emergency Solutions Grants Program-Coronavirus (ESG-CV) Notice of Funding Availability (Round 2) was shared by Dana Bailey. Ms. Bailey shared that HCD released CA-ESG CV2 NOFA on October 2, 2020 in the amount of \$22,767,898. This state funding will be prioritized to serve those most in need through rapid rehousing and emergency shelter, while ensuring that all eligible persons receive equitable services with dignity and compassion, regardless of circumstance, ability, or identity. Ms. Bailey also gave a timeline for having the funds authorized and when they have to be expended. Ms. Bailey also shared eligible activities for this funding. In this round of funding a requirement for advancing racial equity has been added. The application requires submission of racial and ethnic data. Quarterly reporting of racial demographics through HMIS is a high priority for the use of these funds. The administrative entity (AE) for Stanislaus County will be the County Planning Department. The SHA and CSOC Councils have identified funding priorities. These priorities will be reviewed with this Council. There will be a special meeting held on Wednesday, October 21, 2020 at 3:00 pm via Zoom to discuss various aspects of planning and usage for this funding. All funding ideas or comments must be submitted in writing by Friday, October 23, 2020.

**VII. Correspondence**

**VIII. CSOC General Membership Announcements**

Carol Bowman, Faith Sector representative, has officially retired from this Council and Taryn Muralt, Youth Services Provider has submitted her intent to retire from this council on December 21, 2020.

**IX. Adjournment**

Meeting adjourned at 5:15 pm.

**ATTACHMENT A - ROLL CALL - CSOC COUNCIL**  
**Thursday, October 15, 2020**

**Attendance**

|                                  |    |  |                                 |   |
|----------------------------------|----|--|---------------------------------|---|
| <b>FUNDERS</b>                   | 1  | Behavioral Health & Recovery Services Director   | Ruben Imperial                  | P |
|                                  | 2  | Community Services Agency Director   | Kathy Harwell                   | P |
|                                  | 3  | Entitlement Jurisdiction: Modesto  | Jessica Narayan - CDM           | P |
|                                  | 4  | Entitlement Jurisdiction: Turlock  | Maryn Pitt - Asst. to City Mgr. | P |
|                                  | 5  | Entitlement Jurisdiction: County   | Angela Freitas - Director P&CD  | P |
|                                  | 6  | Entitlement Jurisdiction: Riverbank  | Sean Scully                     | P |
| <b>HOUSING/SERVICE PROVIDERS</b> | 7  | Permanent Supportive Housing Provider  | Tamra Losinski                  | A |
|                                  | 8  | Transitional/Rapid-Rehousing Provider  | Esther Rosas                    | P |
|                                  | 9  | Emergency Shelter Provider   | Harold Laubach Jr               | P |
|                                  | 10 | Youth Services Provider  | Taryn Muralt                    | P |
|                                  | 11 | Victims Services Provider  | Lakin Ambriz                    | P |
|                                  | 12 | Housing Authority of Stanislaus County   | Michele Gonzales                | P |
|                                  | 13 | Veterans Services - VA Palo Alto Health Care System, Supervisory Social Worker or HUD-VASH Program Team Member | Jaime Betancur                  | P |
|                                  | 14 | Healthcare Provider  | Liz Talbott                     | P |
|                                  | 15 | Senior Service Provider - Stanislaus County of Aging & Veterans Services                                       | Margie Palomino                 | A |
| <b>BROADER COMMUNITY</b>         | 16 | Lived Experience 1   | Dawn Dominguez                  | A |
|                                  | 17 | Lived Experience 2   | Jason Conway                    | P |
|                                  | 18 | Lived Experience 3   | VACANT                          |   |
|                                  | 19 | Homeless Advocate  | Linda Murphy-Julien             | P |
|                                  | 20 | Faith Sector Representative  | VACANT                          |   |
|                                  | 21 | Neighborhood Representative  | Frank Ploof                     | P |
|                                  | 22 | Education Community Representative   | Kym Barber                      | P |
|                                  | 23 | Business Community Representative  | VACANT                          |   |
|                                  | 24 | Philanthropy Representative  | Francine DiCiano-Foley          | A |
|                                  | 25 | Law Enforcement Representative   | Chief Erin Kiely                | A |

A – Absent

P - Present