



MINUTES

Thursday, January 21, 2021

2:30 pm to 4:30 pm

I. Roll Call – CSOC Council

Chairman Jason Conway called the meeting to order at 2:35 pm.
See Attachment A for Roll Call.

II. Public Comment Period

Laura from PACE informed the council of a program through Central Valley Health Center known as PACE, which is a free program for Stanislaus County and Manteca for the elderly population. They offer a team of individuals for all participations, which include therapists, nurses, and offer evaluations for all participants. They offer an array of services for those in this program, which can be found on their website: cvpace.org.

John Mataka, Grace and Neighborhood Council, stated that he was not able to see the agenda and minutes until after 12:00 pm on the day of the meeting. Mataka recommended that agencies funded under the NOFA should include racial equity in their programs. Mataka also recommended that there should be community members within the CSOC panelists that do not have a conflict of interest. Would like to see more culturally appropriate and linguistically appropriate services in shelters.

Michael Garcia, American GI Forum, would like to see the tools being used to measure racial equity within agencies. Recommends having a racial equity baseline for agencies, which will allow everyone to see if they are meeting these baselines.

III. Approval of Minutes

On a motion to approve the minutes by Jessica Narayan and a second by Sean Scully, the minutes for December 17, 2020 were approved. (9 – approved, 8 – absent)*

On a motion to approve the minutes by Linda Murphy and a second by Frank Ploof, the minutes were approved. (6 – approved, 3 – abstained, 8 – absent)*

**Fred Berry arrived late and is therefore omitted from the counts above.*

IV. Action Items

a. COVID-19 Emergency Homeless Funding

- i. **ACTION** – Approve process to request reimbursement of operational/material



costs not to exceed \$100,000 incurred between March 27, 2020 and February 28, 2021 during COVID-19 emergency period to a maximum of \$100,000.

A contingency was placed on this action item that a maximum of \$100,000 will be approved per shelter and any amount of funding above this number will need to be approved by the council. Another change was made to include the time period of March 27, 2020 – February 28, 2021 for reimbursement.

Mr. Donoso would like to see the council members state if they have a conflict of interest for this action item. Dana Bailey clarified that this funding is not competitive, rather, this funding is for COVID emergency funds.

On a motion to approve by Jaime Betancur and a second by Lise Talbott, the motion was approved. (8 – yes, 1 – abstain, 0 – no)

- ii. **ACTION** - Approve reimbursement request submitted by Cambridge Academies for the Naomi’s House project not to exceed \$98,792.00.

Dana Bailey gave a summary on this action item that this women’s shelter under construction in Patterson will need to hire professional labor to complete work that would have been previously provided by volunteers. The City of Patterson will hold the funds and vendors will need to receive payment from the city.

On a motion to approve by Jason Conway and a second from Linda Murphy, the action item was approved. (9 – yes, 0 – no)

b. Homeless Housing Assistance and Prevention (HHAP) Round II funding

- i. **ACTION**—Provide authorization to apply for \$1,071,860 allocation of HHAP Round II funds; provide guidance on the development of the Notice of Funding Availability, Application, Scoring Criteria and Process. APPROVED: Funding categories, percentages and eligible activity to mirror HHAP Round I.

On a motion to approve by Jason Conway and a second by Frank Ploof, the action item was approved. (6 – approved, 4 – abstain, 0 – no)

c. Homeless Emergency Aid Program (HEAP)

- i. **ACTION** – Approve accumulated interest expenditure plan. APPROVED

On a motion to approve by Linda Murphy and a second by Jason Conway, the action item was approved. (10 – yes, 0 – no)

V. COVID-19 Emergency Updates

- a. Project Roomkey – Modesto Hotel
Ms. Bailey reported operations at the site have been extended through January 2021;



demobilization of the Hotel will begin in February and is expected to be completed by March 2021. No new intakes are accepted on advise of public health. Linda Julien would like to see a reconciliation of total spent on this project.

VI. Reports

- a. Emergency Solutions Grants Program – Coronavirus (ESG-CV) Notice of Funding Availability (Round 2) update

Ana San Nicolas shared the NOFA will be published tomorrow, January 22, 2021, and a save-the-date will for a technical assistance workshop will post by Monday 2pm in the afternoon. Another technical workshop may take place mid-week to answer questions that come up with NOFA. Ms. San Nicolas shared that Phase II of the grant (balance of Emergency Shelter and Street Outreach) will be coming soon but this NOFA is for Phase I (Emergency Shelter only), and will be due the January 29, 2021.

Donoso shared that he would like to see broader outreach to more community members to participate with on the review panel. He also asked that racial equity be addressed in NOFA.

San Nicolas shared that the county serving as Administrative Entity (AE) will select representatives from each city with no restrictions. Clarified that racial equity is incorporated into the guidelines and NOFA.

- b. 2021 Point-in-Time (PIT) Count update
Bailey reported the CSOC was granted a HUD exemption on January 13, 2021 from conducting the 2021 unsheltered count and instead, will submit existing HMIS data as an alternative data collection method. Bailey shared that the sheltered count will proceed on January 27th and training took place earlier this week. Bailey shared that the Staff working within the shelters will be handling the sheltered count with no outside volunteers.
- c. HHAP Round I update
Leng Power shared that the RFP is moving forward and the youth RFP was awarded to the Center for Human Services for Youth and Homeless Services (Youth Navigation Center), \$113k for HMIS, and \$159k for administrative services. RFP was released January 15, 2021, the technical assistance workshop is scheduled for February 5, 2021, and the application is due February 19, 2021. Power shared that those that did not apply for HHAP Round I can still apply to Round II.
- d. HMIS Update
Bailey shared that the Homeless Management Information System (HMIS) is the database/software for the Coordinated Entry System to move people through the housing continuum. Shared that this is a HUD mandated system, and that there are 18 agencies currently participating in this system. There are over 8k active client records in database. Bailey shared a funding chart which outlined the various funding sources.



Additional information can be found within the presentation.

- e. CSOC Annual Appointment: Chairperson and Vice-Chairperson
The CSOC was informed the term of service for the Chair and Co-Chair is complete in February 2021. Nominations of current Council members are being requested to fill the positions. Jason Conway nominated himself, and additional representatives will send emails for nominations.

- f. Committee Reports
 - i. CSOC Bylaw Review – Linda Julien
Bylaw committee has gone over the bylaws in January and has had a total of 8 meetings. They have a draft amendment of the bylaws, which will be sent out shortly. Next meeting is on February 4th.

 - ii. Homeless Action Plan Subcommittee – Bailey
In their last meeting, a draft of the community survey and flyer which includes a QR code to allow people to open a link to the survey, was created. Flyers are in the process of being finalized. Flyers and survey will be shared shortly.

 - iii. Planning & Development Committee – Jessica Narayan
February 1st is next meeting. ESRI survey available for committee to review prior to next meeting.

 - iv. HMIS Subcommittee – Lynnell Fuller
The user subgroup has not met and received an extension for February 29th. Next user group meeting is on February 4th.

VII. CSOC General Membership Announcements

Cindy Duenas – submitted application for Emily Webster to fill Youth Services vacancy

VIII. Adjournment

Meeting adjourned at 4:35 pm

REGULAR MEETING: Thursday, February 18, 2021 from 2:30 pm – 4:30 pm

Location: via Zoom

Parking Lot - Future Action/Discussion/Informational Items

- Kansas House
- 2021 CoC Competition



ATTACHMENT A - ROLL CALL - CSOC COUNCIL

Thursday, January 21, 2021

Attendance

FUNDERS	1	Entitlement Jurisdiction: Modesto	Jessica Narayan - CDM	P
	2	Entitlement Jurisdiction: Turlock	Maryn Pitt – Asst. to City Mgr.	A
	3	Entitlement Jurisdiction: Riverbank	Sean Scully	P
HOUSING/SERVICE PROVIDERS	4	Permanent Supportive Housing Provider	Tamra Losinski	P
	5	Transitional/Rapid-Rehousing Provider	Esther Rosas	P
	6	Emergency Shelter Provider	Harold Laubach Jr	A
	7	Victims Services Provider	Lakin Ambriz	A
	8	Housing Authority of Stanislaus County	Michele Gonzales	A
	9	Veterans Services - VA Palo Alto Health Care System, Supervisory Social Worker or HUD-VASH Program Team Member	Jaime Betancur	P
	10	Healthcare Provider	Lise Talbott	P
	11	Senior Service Provider - Stanislaus County of Aging & Veterans Services	Margie Palomino	A
	12	Lived Experience 1	Dawn Dominguez	A
BROADER COMMUNITY	13	Lived Experience 2	Jason Conway	P
	14	Lived Experience 3	VACANT	
	15	Homeless Advocate	Linda Murphy-Julien	P
	16	Faith Sector Representative	VACANT	
	17	Neighborhood Representative	Frank Ploof	P
	18	Education Community Representative	Fred Berry	P
	19	Business Community Representative	VACANT	
	20	Philanthropy Representative	Francine DiCiano-Foley	A

A – Absent

P - Present

