



October 16, 2024

To: Members of the Stanislaus Community System of Care

From: Maryn Pitt, Chair

RE: Restructuring CSOC Committees

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Motion:

Adopt the following changes to the Stanislaus Community System of care (CSOC) bylaws last amended on December 16, 2021, regarding standing committees and work groups to read as follows beginning on page 11:

1.14.3 Standing Committees

The Stan CSOC shall have the following Standing Committees:

1.14.3.1 Executive Committee

- 1) Comprised of the Chair, Vice Chair, past Chair, Collaborative applicant staff and entitlement funders as well as others.
- 2) Responsibilities include agenda management, annual review of the collaborative applicant, strategic planning, financial oversight, leadership and governance.
- 3) Special meetings may be held in the event of urgent matters when deemed necessary by the Chair, or by three (3) members of the Executive Committee if the full CSOC Board is unable to meet. Any decisions made as part of an emergency meeting must be ratified by the full CSOC Board at their next regular meeting.
- 4) The Executive Committee plays a critical role in steering the organization towards its vision and ensuring its long-term success.

1.14.3.2 Grants/ Funding Committee

- 1) Comprised of entitlement funders and other interested members of the community. Not recommended for individuals or representatives of organizations who apply to CSOC/HUD for funding.
- 2) Responsibilities include working with the consultants on the development of the annual NOFO as well as identifying funding opportunities and resources to further support the System of Care and those organizations who carry out the work of the Continuum. Monitor expenditure benchmarks and fiscal requirements from the various state and federal funding sources.
- 3) The Funding and Financial Resources Committee's mission is to strategically manage and optimize the allocation of financial resources to support the organization's goals and objectives. Further, the Committee will strive to ensure the responsible stewardship of funds, foster financial sustainability, and maximize the impact of investments in alignment with CSOC's mission and values.

1.14.3.3 Youth Advisory Committee

- 1) Comprised of CSOC members and community members at large interested and involved in addressing youth issues, funding and solutions in the Continuum to address homelessness. Must have youth members who may also have lived experience and follow HUD's definition of youth.
- 2) Responsibilities include acting as the Youth Advisory Board in compliance with HUD requirements. The CoC should ensure funds are allocated for fair allocation for youth programs and proactively address any barriers to getting youth housed.

1.14.3.4 Data/ Outcomes Committee

- 1) It is comprised of CSOC member agencies and other community members involved in HMIS and Coordinated Entry.
- 2) Responsibilities include development, review and implementation of the Data Quality Plan as well as developing recommendations for improving data quality and processes.
- 3) The Committee should outline requirements for reporting to the CoC, a process for communicating about policy issues, and procedures for working with agencies that are not following coordinated entry protocols. In all cases there should be a provision to evaluate data quality as well as recommend changes and improvements as needed.
- 4) The Data/Outcomes Committee shall be chaired by a CSOC Board member.

1.14.3.5 Vulnerable and Special Populations Committee

- 1) This committee is comprised of CSOC, and community members interested in addressing the unique issues and service gaps associated with people identifying or experiencing challenges any of the following communities: domestic violence, BIPOC, LGBTQ, migrant, disabled, seniors, and veterans. In addition, the committee shall also make recommendations on issues of racial equity and inclusion.
- 2) This Committee will assist in identifying unique challenges and make recommendations as to effective strategies to assist and support these groups in entering the system of care and becoming housed.

1.14.4 Collaborative Work Groups

In addition to the Standing Committees, the CSOC will also appoint and support the following Collaborative Work Groups:

1.14.4.1 Point in Time (PIT) Working Group

The Point-in-Time (PIT) Count Work Group is an ad hoc group of CSOC and community members, law enforcement, county program staff, elected local officials and others who are responsible for planning and carrying out the annual count of sheltered and unsheltered people experiencing homelessness on a single night in January. HUD requires that CoCs conduct an annual count of people experiencing homelessness who are sheltered in emergency shelter, transitional housing, and Safe Havens on a single night. CoCs also must conduct a count of unsheltered people experiencing homelessness every other year (odd numbered years). Each count is planned, coordinated, and carried out locally through an Incident Action Plan. The group will meet for three to four months before the annual count, and also debrief after each count in preparation for next year's count.

1.14.4.2 Shelter Working Group

The shelter working groups is comprised of shelter providers, funders and community members interested in best practices, safety and identifying strategies for sustainability and funding for shelter operations.

1.14.4.3 Regional Coordination and Housing Development Group

This group is comprised of entitlement and other housing related funders, local elected officials from SHA, CSOC housing providers and non-profit Community Housing Development organizations and affordable housing developers (both for profit and non-profit) who will work together to identify housing opportunities and assist in facilitating bringing those projects to fruition.

The Regional Coordination and Housing Development Groups shall also be responsible for collaborating and coordinating linkages to non-entitlement and unincorporated areas to help facilitate projects and service delivery.